

## **Aerial and Scissor Lift Safety Rules**

1. Inspect lift before operating. If the lift fails the pre-operation inspection, red tag it out and report the problem to your supervisor. Never try to repair the lift yourself.
2. Wear appropriate personal protective equipment (i.e. hard hats, goggles, gloves) during operation.
3. Maintain safe clearance from electrical lines and apparatus.
4. Never exceed the manufacturer's rated platform capacity.
5. Do not carry materials on the platform railing unless approved by the manufacturer.
6. Do not sit, stand, or climb on the guardrails of an elevated work platform or use planks, ladders, or other devices to gain greater working height.
7. When riding in or working from the platform, keep both feet on the platform's floor.
8. Cone or section off the work area. Do not allow anyone to work, walk or stand under a raised boom or platform.
9. Watch for obstructions when driving the lift or moving the platform. Inspect the work area for dangerous conditions, uneven surfaces, and overhead obstructions such as power lines. Report unsafe conditions to a supervisor before continuing with the task.
10. Keep non-operational personnel at least 6 feet away from the machine when driving the lift.
11. Never "slam" a control switch or level through neutral to the opposite direction. Always return to neutral and stop; then move switch to the desired position.
12. Never use the lift as a crane or use the lift to push or pull another object. Structural damage or tipping may occur.
13. Never rest or support the aerial lift's basket on or against any structure.
14. Never belt off to adjacent poles, structure, or equipment while working on the aerial lift.
15. Before using the lift on an incline, apply the brake systems and if safe to do so, choke the lift's wheels.
16. When moving an aerial lift with the boom in the elevated working position and with workers in the basket:
  - a. Ensure that all controls are tested and are operating properly.
  - b. Survey the proposed travel route immediately prior to the work trip and check for overhead obstructions, traffic, holes in ground, ditches, slopes, etc. Complete the survey on foot when the route is unpaved.
  - c. The speed of the lift doesn't exceed three (3) miles per hour.
  - d. Operate lower level controls only after receiving permission from the employee in the basket, except in case of an emergency.
  - e. The elevated employee is wearing a harness attached to the basket or boom.
  - f. Only one employee is in the basket.
  - g. Comply with #15 before moving between specific and distinct work locations.
17. Before moving the lift for travel, inspect the boom(s) or other devices to ensure that they are cradled or stowed in the proper position.
18. Secure the lift/remove the key to prevent unauthorized use when the unit is unattended.

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**SIGNATURE**

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**DATE**